

Minutes of the meeting held on Wednesday 4th March 2009 in the Village Hall at 7pm

At 7pm the Chairman opened the meeting.

Present:

Chairman: Councillor Ian Spiers

Councillors: Anthony Harris, Colin Harrow, John Loudon, Geoffrey Marsh, David Sage, Carole Shiner, Nicholas Spann, Gillian Steeley.

Mr Geoffrey Tooke (Clerk).

County Councillor Heather Timms, two members of the public.

439 08/09 Apologies and reasons for absence

PCSO Batty arrived but then had to leave due to an incident.

440 08/09 Declarations of interests (existence and nature) with regard to items on the agenda

Cllr Harrow declared a personal interest in the Village Hall due to being on the Village Hall Committee.

Cllr Marsh declared a personal interest in the Church fete.

Cllr Spann declared a personal interest in the Village Hall due to being on the Village Hall Committee.

Cllr Spiers declared a personal interest in the Village Hall due to his membership of the Village Hall Committee and a personal interest in items relating to RBC due to his role as a Borough Councillor.

Cllr Steeley declared a personal interest in the Village Hall due to her Council representation on the Village Hall Committee.

441 08/09 To approve the minutes of the meetings held on 3rd December 2008.

Proposed Cllr Marsh, seconded Cllr Steeley

Resolution - It was resolved unanimously that the minutes having been distributed, be approved and signed as correct.

442 08/09 Public participation session

The issues raised included the Leamington Road 1994 traffic survey and the current problems with lorries using the road. Clerk to write to the County on the subject (see also item 443 08/09 AP 2008 07-02 and 0471 08/09 below). The state of the land WCC bought from the old British Legion site, Cllr Spiers will raise the issue with WCC. The footpath on Leamington Road down to Ryton Roundabout is overgrown again, Cllr Spiers will get the footpath cleared. Footpath R153 is overgrown at the far end, Cllr Spiers has it on the Probation Services job list. Another seat along R153 would be appreciated. A Handrail up the steps on footpath R153 is need, Cllr Spiers will action the Handyman. The dog mess is increasing in the Village, Cllr Spiers said the new dog fouling rules are now in force. Library questionnaire is available, everyone is encouraged to fill one in and get others to do so. Other issues raised were the current situation with the Gypsy and Travellers and RBC Officers response to the situation.

443 08/09 Actions from the minutes of the 4th February 2008

AP 02-01 Recreation Ground Play Equipment – Roundabout and Spring Dolphin

Minute Cllrs Harrow and Sage to rub down and treat damaged laminate edges.

Discharged
Cllr Harrow &
Cllr Sage

401 08/09 March – All issues on the RoSPA report have been done

AP 2008 12-02 Cutting of the Village verges

Minute **All councillors are to seek solutions for the cutting of the Village verges.**

Discharged
All Councillors

February – Cllr Shiner gave the Clerk a contact from Social Enterprise. The use of the Parish Council mowers was also raised.

365 08/09 March – see item 439 08/09

AP 2008 12-03 Internal Auditor appointment

Minute **All councillors are to seek a suitable candidate for internal auditor.**

Discharged
All Councillors

371 08/09 February - Cllr Steeley passed information on to a possible candidate. Councillors to continue to investigate.

March – see item 449 08/09

AP 2008 07-02 Leamington Road – restrictions at 30mph signs

Minute **Cllr Spiers to have a meeting with WCC Highways to discuss the proposals.**

Discharged
Cllr Spiers

September 2008– WCC Highways have been contacted about providing a restrictor.

December 2008– Cllr Timms to investigate. February – Cllr Timms waiting on a reply on Sec 106 money for this.

March – There is a suspension on the Sec 106 money due to the halting of development on the former Peugeot site.

<p>AP 03-01 Minute 443 08/09</p>	<p>Leamington Road – improvements Cllr Spiers and Cllr Timms to continue to lobby WCC Highways for improvements to the road</p>	<p>Outstanding Cllr Spiers & Cllr Timms</p>
<p>AP 2008 09-01 Minute 219 08/09</p>	<p>War Memorial Clerk to approach Cllr Spann to take on investigation of costs and grants to refurbish the Village War Memorial. October 2008– Cllr Spann has the forms, which he will fill in and return. November 2008 – forms have been submitted. December 2008 – WREN have agreed that we are able to apply for a grant. Cllr Spann and Cllr Spiers to talk to PCC at their next meeting on 26th January 2009. February – informal response from PCC is supporting of the move subject to necessary approvals and at no cost to the Church. Will be on the agenda of the next PCC meeting.</p>	<p>Ongoing Cllr Spann</p>

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454 08/09 **Receipts since the last meeting**

The members noted the details of the receipts, as listed.

Resolution proposed Cllr Spiers, seconded Cllr Marsh, unanimous.

It was resolved unanimously to accept the receipts that had been received and recorded since the previous meeting in accordance with Financial Regulations.

455 08/09 **Bank reconciliation**

The members noted the bank reconciliation, as presented.

456 08/09 **Revenue, Budget and forecast, Reserves**

The meeting noted and agreed the revenue details, expenditure and forecast details, and the reserves.

457 08/09 **Resolution to replace external doorframe for Village Hall**

Resolution proposed Spiers, seconded Cllr Sage, unanimous.

The meeting resolves to spend £174 + VAT on an external doorframe for the Village Hall large committee room.

458 08/09 **Financial Statement – 1st HY 2008-09**

The first half-year financial statement had been previously distributed with the agenda and meeting papers. The RFO presented the first half-year statement for 2008/09 to the Members.

Resolution proposed Cllr Spiers, seconded Cllr Marsh,

It was resolved unanimously to accept the first half-year financial statement for 2008/09.

459 08/09 **Resolve to pay Hodgekins Accountancy**

Resolution proposed Marsh, seconded Cllr Spann, unanimous.

The meeting resolves to pay £230 +VAT to the Accountant for preparing the financial statements from the accounts provided by the RFO.

460 08/09 **Resolve to re-appoint Hodgekins Accountancy for financial statements and accounts to External Audit for 2009-10**

Resolution proposed Marsh, seconded Cllr Sage, unanimous.

The meeting resolves to pay re-appoint Hodgekins Accountancy for financial statements and accounts for the External Audit for 2009-10.

(see also minute 449 08/09)

461 08/09 **To receive the report of the Burial Ground working group**

The Council is still in discussions with the County on the value of the land. There should be grant funding from the Borough. A survey needs to be undertaken for the burial ground. The Memorial is not a listed monument.

AP 03-03 Minute 462 08/09	Burial Ground Grant funding Burial Ground Working group to apply for grant funding for the purchase and setting up of the burial ground.	Outstanding Cllr Spann
AP 03-04 Minute 462 08/09	Burial Ground Survey Burial Ground Working group to arrange for a survey to be carried out on the proposed burial ground land.	Outstanding Cllr Marsh & RFO

A planning application to change the use of the land for use as a burial ground is required.

Resolution proposed Spiers, seconded Cllr Spann, unanimous.

The Parish Council resolves to apply for planning application to change the use of the land for use as a burial ground.

AP 03-05 Minute 462 08/09	Burial Ground Planning Application The Parish Council to apply for planning application to change the use of the land for use as a burial ground.	Outstanding Cllr Spann
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To consider Planning Applications and Approvals

The Chairman took no part in this debate due to his position on RBC. Cllr Marsh chaired the agenda item.

Applications for approval

462 08/09 **9-121 R09/0176/PLN Former Peugeot Factory Site C**

Retention of temporary access. The Members resolved to comment making the following observation. The Members are concerned about the access from the site onto the busy Oxford Road. A similar temporary access onto the same road at the Police Collage in Ryton on Dunsmore is traffic controlled. As a Health and Safety measure, and regardless of the use the owners will make on this site, the Parish Council wish this temporary access to be traffic controlled.

463 08/09 **9-122 R09/0186/PLN Steetley Meadows**

Siting of a storage container. The Members noted this application.

464 08/09 **Approved Application**

9-115 R08/0850/HOUS Peace Haven, Oxford Road

Approved. Retention of first floor side extension. (Officer Richard Redford)

Decision date 18 February 2009

9-116 R08/1341/MRES Peugeot London Road

Approved. Approval of reserved matters for units 2 & 3 relating to layout, height, width, length, external appearance and landscaping against outline planning permission r07/2010/ops for storage, distribution and general industry (Officer Richard Holt)

Decision date 18th February 2009

The Members noted the approved planning applications.

Cllr Spiers chaired the rest of the meeting.

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Items for this meeting

465 08/09 **Twinning road signs for the Village**

The possibility of having two twinning signs in the Village was discussed. The Council's current policy is not to have twinning signs in the Village, as this was the wish of the residents. The members agreed that as other towns and villages are re-assessing their twinning links, that this is not the right time to be raising the issue.

Resolution proposed Spiers, seconded Cllr Loudon, unanimous.

The Parish Council resolves to consider the erection of twinning signs only when the time is right.

466 08/09 **Councillor Vacancy**

There was one candidate nominated for the election to be held on 26th March 2009. Therefore the candidate, Mrs S Loudon, will be elected unopposed.

467 08/09 **War Memorial – Grants**

The report had previously been distributed with the agenda and other meeting papers. The report was noted. To apply for grants, three quotes for the work are needed. One quote has been received, two more will be obtained.

468 08/09 **Parish Plan and Housing needs survey update – Cllr Shiner**

A request has been included in the next newsletter. This will also be an agenda item at the Annual Parish Meeting.

To consider Correspondence requiring a decision of the Council

469 08/09 **9-103 St Leonard's Church Church Fete**

Resolution – proposed Cllr Steeley, seconded Cllr Loudon. Unanimous

The Parish Council will not enforce byelaws 5 and 8 for the Church Fete as requested.

470 08/09 **9-110 WCC Rugby Local Strategic Partnership Event - Thursday 18th March 2009 - 5pm-7pm - Benn Hall, Rugby.** Everyone is encouraged to attend.

471 08/09 **9-124 Veronica Jessup Peugeot Site**

The Members noted the concerns and are trying to resolve the situation, however it is not going to be easy. The Parish Council, Borough Councillor and County Councillors are all working together on this issue to try and resolve the issue. As in the past, residents are requested to record and pass on the registration numbers and company names of the lorries in question.

472 08/09 **9-108 RBC Drainage Scrutiny Review.**

Cllr Loudon to compile responses from all councillors and return the form.

473 08/09 **9-123 WALC WCC review of Library service network.** All concerned to respond individually.

474 08/09 **9-125 WCC Consultation - Minerals Core Strategy: revised spatial options consultation**

All Councillors to send their responses to the Clerk before the next meeting

AP 03-06 Minute 475 08/09	Minerals Core Strategy consultation All Councillors to send their responses to the Clerk before the next meeting.	Outstanding All Councillors
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475 08/09 **To consider Correspondence for Members' information**

The information folder contains these items and is to be circulated amongst the Councillors after the meeting. The contents were noted. Advertising is now held in the Parish Office for a limited period.

Recreation and Amenities

476 08/09 **RoSPA report**

The action plan to remedy all the issues raised on the RoSPA report for play equipment have been completed.

477 08/09 **Grounds maintenance Contract**

The WCC contract has now been awarded to Connaught Environmental Ltd.

The members resolved to investigate continuing to get the recreation Ground cut as an independent addition to this contract.

478 08/09 **Ball Play Area update**

Two different proposals have been received from RBC.

479 08/09 **Pavilion refurbishment**

This issue is now on hold while the Recreation Ground options are being addressed.

480 08/09 **Pavilion urinal flush**

Action to prevent the continual running water (over 1cubic metre per day) at the urinals has been taken.

481 08/09 **Renewal of barbed wire on Pavilion roof**

The barbed wire will be left as it is for the time being.

Village maintenance

482 08/09 **Grass verge cutting contract**

There are two interested parties. Clerk to ask both for indicative quotes based on 12 cuts per year.

483 08/09 **Item 44 Standing Orders and Chairmanship**

At 10pm the Chairman asked the meeting for a resolution to extend the meeting by 30 minutes

Resolution proposed Sage, seconded Cllr Harrow, unanimous.

Resolve that the Meeting continue for a maximum time of a further 30 minutes.

484 08/09 **Holly Drive play area entrance reinstatement**

The current entrance is very worn and needs attention to remove this trip hazard. Cllr Harrow agreed to investigate a practical and safe solution.

To receive the report from representatives on other bodies

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485 08/09 Village Hall Committee

There has been no progress to date on moving the heating controls. The microphone and loop system needs attention. The contents insurance costs have been reduced while maintaining the same cover. There is a bingo fund raising evening on 27th March 2009. The next meeting will be held on 25th March 2009.

486 08/09 Earl Craven Locality Panel

The next meeting is 12th March 2009 at Brinklow Church rooms.

487 08/09 Trenport Liaison Group

The report had been distributed prior to the meeting with the Agenda and other meeting papers. The meeting noted the report.

488 08/09 WALC Rugby Area Committee

The last meeting re-elected the chairman and discussed the Gypsy and Traveller situation.

489 08/09 To receive the report of the Chairman

The Chairman of WCC is holding an At Home on 28th March 2008. The members resolved that Cllr Loudon may attend.

490 08/09 Reports from members

Drive gravel is spilling onto the pavement on the corner of High Street and Fetherston Crescent, Cllr Harris and Cllr Sage to talk to the resident.

It was requested that the War Memorial be situated on non-denominational land.

Long Handled loppers were requested for the handyman. A quote will be presented to the next meeting.

The Butcher has requested to place advertising in the newsletter. The Council resolved not to go down this route.

The grit bins now have scoops.

When the new grit bins are delivered to Cllr Harrow, Cllr Sage will assist in placing in their locations.

Cllr Sage needs a response to his request for litter picking dates.

The Butcher has requested to put his signs on the A45 side of the Village Hall fence. The Members resolved that it is not their wish to have the advertising placed there. Cllr Sage to inform the butcher.

Cllr Steeley and Cllr Harris attended the meeting on emergency planning

491 08/09 Date of the next meeting

The meeting resolved that the next Parish Council meeting is to be held on Wednesday 1st April 2009 at 7.00pm.

The meeting closed at 10.35pm.

Signed _____ Chairman.